

Court Clerk (Closed 8/7/2016):

Town of LaGrange is considering candidates for the part-time position of Court Clerk. Prior Court Clerk experience preferred. Job duties inclusive but not limited to maintaining court calendar, opening/sorting mail, answering phones, receipt and recording of fees and fines, generating letters. Must be detail oriented with good computer and communication skills.

Resumes for this position will be accepted until 08/07/2016.

Deputy Town Clerk (CLOSED 5/31/16):

Applications for the position of Deputy Town Clerk are now being accepted. Resumes can be sent to the Town Clerk at oreillyrao@lagrangeny.gov. The position is full time Monday through Friday from 8:30am to 4pm. Proficiency in WORD and EXCEL required. Must be a LaGrange resident.

Parks/Recreation Laborer-FT (CLOSED 5/31/2016):

The Parks & Recreation Department is seeking applicants and resumes for the position of parks & recreation laborer. This is a full-time, year round position requiring groundskeeping, landscaping ability, sports field lining, mechanical knowledge, operation of equipment and maintenance/repair of buildings. CDL strongly preferred. Call 845-452-1972 with questions or submit resume via EMAIL.

Dog Control Officer (Closed 4/27/2016):

This individual is responsible for impounding and disposing of stray, unlicensed, nuisance, dangerous or unleashed dogs. The work is carried out in response to law enforcement requests and/or complaints from residents, in accordance with the provisions of New York State Law and the local animal ordinance. In addition, will work closely with the Dutchess County Department of Health Department in regard to possible rabid animals. Enforcing state laws pursuant to Article 7 of the New York State Agriculture and Markets Law, including dangerous dog enforcement and prosecution. Court-ordered seizures are initiated and carried out by this office.

Resumes for this position will be accepted via email or may be mailed to:

Town of LaGrange
Attn: Legislative Aide
120 Stringham Road
LaGrangeville, NY 12540

Freedom Lake Caretaker (Closed 3/4/2016):

This individual is responsible for oversight of Freedom Park, including:

Maintenance

Ensuring Park Security

Groundskeeping

Preparation and Monitoring of Park Events

and additional duties as assigned

Required to work without direct pay, in exchange for monthly rent. Hours worked in excess of the required number of Caretaker hours/weeks is payable at an hourly basis as set forth at the reorganization meeting scheduled in January each year.

Interested candidates may contact Sandy Washburn, Recreation Director at 452-1972.

Zoning Board of Appeals Alternate (Closed 2/10/2016):

Resumes of interested candidates may be forwarded to the Town of LaGrange.

The Zoning Board of Appeals hears and decides on appeals from and reviews any order, decision and determination made by the Building Inspector. The board is empowered to modify the strict requirements of zoning adding flexibility to land use regulations through the exercise of administrative discretion concerning the unique aspects of a given lot, home location, or project.

Zoning Board of Appeals Members are appointed by the Town Board for 5-year terms.

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Variances to zoning regulations are granted when exceptional or unique physical conditions create practical difficulty or unnecessary hardship depriving the owner of reasonable use of the land.

Authority is granted in Section 100-93 of the Town Code to interpret the Zoning regulations. In doing so, information is gathered and input accepted from the public and adjacent land owners to assure that providing relief to the hardship does not diminish the value of adjoining property, public health, safety or harmony with the surrounding community.

Regular Meeting Schedule: The Zoning Board of Appeals meets on the first Monday of each month at 7:30 p.m.

Deputy Town Clerk (Closed 01/06/2016):

Applications for the position of Deputy Town Clerk are now being accepted. Resumes can be sent to the Town Clerk at oreillyrao@lagrangenyny.org. The position is full time Monday through Friday from 8:30am to 4pm. Proficiency in WORD and EXCEL required. Must be a LaGrange resident.

Clerk to the Justice (Closed 10/30/2015):

Town of LaGrange is considering candidates for the full-time position of Clerk to the Justice. Prior Court Clerk experience preferred. Job duties inclusive but not limited to interaction with the public, legal and law enforcement personnel, maintenance of court records, collection of fees/fines, reporting to various state agencies timely, prepare court calendar as well as correspondence. Must be detail oriented with good computer and communication skills. The position is a 35 hour work week in addition to one Court session weekly.

Resumes for this position will be accepted until 10/21/2015. [APPLY HERE](#)

Court Clerk (Closed 10/30/2015):

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Resumes for this position will be accepted until 10/21/2015. [APPLY HERE](#)

Recreation Assistant (Closed 9/14/2015):

This position is in the field of recreation and involves the performance of routine tasks under the direct supervision of the Recreation Director. Responsibilities include coordinating activities, events and programs as well as record keeping on activities, expenses and supplies.

Resumes for this position will be accepted until 9/11/2015. [APPLY HERE](#)